

# **REQUEST FOR PROPOSAL (RFP)- Short Term Tender Notice**

## **FOR CONSTRUCTION OF PAVILION, STALLS**

### **AND OTHER ARRANGEMENTS**

**RFP No.: RJ/IGNOU/JD/002**

**Date: 18.12.23**

#### **Introduction**

Indira Gandhi national Open University (IGNOU) A Central University, under the Ministry of Human Resource Development Govt. of India, is the largest Open University of the world offering education through distance learning. It was established by an Act of Parliament in 1985. Since then it has been developing, delivering and promoting innovative educational, need based, training and capacity building programmes. IGNOU is a pioneering and trend setting University for those who are in need of life-long learning.

Indira Gandhi National Open University, Regional centre for Jodhpur in Rajasthan was established in May 2011. IGNOU's presence in Jodhpur stands as a beacon of social impact and community transformation. Committed to serving the society, IGNOU Jodhpur actively collaborates with non-profit organizations, leveraging education and innovation as catalysts for societal up-liftment. Their multifaceted approach encompasses a spectrum of projects dedicated to empowering various segments of society. From skill development initiatives empowering marginalized groups to educational programs tailored for remote and underserved communities, IGNOU Jodhpur's endeavours aim at bridging gaps and creating opportunities. Their concerted efforts extend beyond conventional education, fostering entrepreneurship, supporting sustainable livelihoods, and promoting cultural preservation. Through these multiple projects, IGNOU Jodhpur not only educates but also endeavours to elevate and empower communities towards a brighter, more inclusive future.

#### **About the Project**

The project scope set forth by IGNOU for the upliftment of shepherd and other communities resiliently working in challenging terrains like deserts and hilly areas is extensive. The primary objective entails the construction of a multifaceted pavilion, comprising a minimum of 50 stalls, an administrative office, provisions for a gathering hall, a VIP lounge, a dedicated security room, and an equipped fire brigade setup capable of functioning for up to 15 days autonomously.

Furthermore, the project demands active mobilization and engagement of similar participants, including Khadi Institutions, woollen artisans and weavers, various Government Organizations, Cooperative Societies, and other primary societies engaged in the manufacturing of woollen items. The comprehensive nature of this initiative aims to create a sustainable infrastructure while fostering collaboration among diverse stakeholders for the holistic development and empowerment of these resilient communities.

**Regional Centre Jodhpur of IGNOU** extends an invitation for interested and eligible bidders to submit proposals in hard copy only for the urgent requirement as per the following components. These services will be used in proposed woollen expo at Udaipur from 24<sup>th</sup> Dec – 30<sup>th</sup> Dec 2023.

| <b>SR. NO</b> | <b>DETAILS OF COMPONENT</b>   | <b>QTY.</b> |
|---------------|---|-------------|
| 1.            | Cost of construction of pavilion having minimum 50 stalls, office, arrangements for gathering hall, VIP lounge, security room, fire brigade, generator & refreshment/food/sitting area for duration of 7 to 15 days | 1           |

**1) Proposal Solution:**

The technical proposal must comprehensively address the requirements outlined in the bid document. It should demonstrate a clear understanding of the project's objectives, offering innovative and feasible solutions. Please outline the proposed methodology, technologies to be utilized, and the intended outcomes.

**2) Timing Details:**

The proposal should include a detailed timeline specifying milestones, deliverables, and the proposed schedule for the completion of each phase/component. Kindly ensure alignment with the mentioned Component details provided in the bid document.

**3) Submission Instructions**

All interested bidders are required to submit their hard copy proposals, encompassing both the commercial and technical aspects, to the IGNOU Regional Office located in Jodhpur. The submission should be sealed and clearly marked with "**RFP Submission for Construction of Pavilion Stalls and other Arrangements**".

**4) Deadline for Submission**

The deadline for the proposal submission is **20 Dec 2023**.

Late submissions may not be considered.

**5) Address for Submission**

Dr. Ajay Vardhan Acharya  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
Regional Centre Jodhpur  
Near NIFT Campus, Khasra No. 406, NH-62, Nagaur Road,  
Jodhpur – 342030

## **6) Payment Term**

1. 1st installment 60% Advance of project Cost (If advance provided by funding agency to IGNOU)
2. 2nd installment will be paid after receiving the utilization of limit of 1st installment. Documentary evidence like bills and other supporting document must be provided along with UC.

## **7) Checklist of documents/information to be submitted**

1. Certificate of Incorporation
2. Audited financial statements for Three years (2020-21, 2021-22 & 2022-23), Exempted for MSME/ recognized Start-up India (if any)
3. GST Registration Certificate (if any)
4. Copy of PAN Card
5. Implementation Plan and capability

## **8) Term and Condition**

1. Bidder must submit the Implementation methodology
2. The prices quotation should be up to IGNOU including freight & insurance charges GST may be mention separately.
3. In addition, no additional payment will be made except from its quoted price.
4. The rate of GST to be charged should be clearly mentioned in your quotation.
5. A Catalogue/Literature of the quoted project may be provided.
6. Completion of the Project within 30 days from the date of issuing the work order.

## **9) Others**

Please note that IGNOU reserves the right to reject any or all proposals without assigning any reason whatsoever. Additionally, this invitation does not constitute an offer, and IGNOU is not bound to accept any proposal.

For further inquiries or clarifications, please contact

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